

Washington State Auditor's Office
Accountability Audit Report

Town of Beaux Arts Village
King County

Audit Period
January 1, 2001 through December 31, 2002

Report No. 67419

Issue Date
October 15, 2004



Washington
State Auditor
Brian Sonntag

Audit Summary

Town of Beaux Arts Village King County January 1, 2001 through December 31, 2002

ABOUT THE AUDIT

This report contains the results of our independent accountability audit of the Town of Beaux Arts Village for the period January 1, 2001, through December 31, 2002.

We performed audit procedures to determine whether the Town complied with state laws and regulations and its own policies and procedures. Our work focused on specific areas that have potential for abuse and misuse of public resources.

RESULTS

The Town complied with state laws and regulations and its own policies and procedures.

RELATED REPORTS

Our opinion on the Town's financial statements is provided in a separate report, which includes the Town's financial statements.

CLOSING REMARKS

We appreciate the Town's prompt attention to resolving prior audit issues and its commitment to complying with state laws and regulations. We thank Town officials and personnel for their assistance and cooperation during the audit.

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Description of the Town

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ABOUT THE TOWN

The Town of Beaux Arts Village is a residential enclave surrounded on three sides by the City of Bellevue and on the fourth side by Lake Washington. It has a population of approximately 300. It has a mayor-council form of government, with an elected Mayor and five elected Council Members, all serving four-year terms. The Town adopts a budget annually and employs a part time Clerk/Treasurer to keep its books. It provides water services to its residents, but contracts for all other municipal services from the City of Bellevue and from King County. Its annual operating expenditures total approximately \$300,000.

AUDIT HISTORY

We audit the Town every two years. We have reported no findings over the last four years.

ELECTED OFFICIALS

These officials served during the audit period:

Mayor	Chuck Lowry
Council Members:	Malcolm Hickey
	John Rose
	Judee Wells
	Beatrice Heckendorn
	Deryl Hart (resigned April 2002)
	Tom Robinson (appointed April 2002)

APPOINTED OFFICIALS

Clerk/Treasurer	Gail D'Alessio
Attorney	Wayne Stewart

ADDRESS

Town	10550 Southeast 27 th Street Bellevue, WA 98004 (425) 454-8580
Attorney	9611 Southeast 26 th Street Mercer Island, WA 98040

Audit Areas Examined

Town of Beaux Arts Village King County January 1, 2001 through December 31, 2002

In keeping with general auditing practices, we do not examine every portion of the Town of Beaux Arts Village's financial activities during each audit. The areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. Other areas are audited on a rotating basis over the course of several years. The following areas of the Town were examined during this audit period:

ACCOUNTABILITY FOR PUBLIC RESOURCES

We evaluated the Town's accountability in the following areas:

- Cash receipting and revenues
- Financial statement preparation and journal entries
- Payroll
- Purchase of goods and services

LEGAL COMPLIANCE

We audited the following areas for compliance with certain applicable state and local laws and regulations:

- Deposit and investment of public funds
- Timely deposit of public funds
- Use of restricted funds
- Risk management
- Budgeting requirements
- Ethics/conflict of interest laws
- Prevailing wage requirements
- Competitive bid law compliance and public works contracts
- Open Public Meetings Act
- Public records retention
- Allowable expenditures

FINANCIAL AREAS

Our opinion on the Town's financial statements is provided in a separate report. That report includes the Town's financial statements and other required financial information. We examined the financial activity and balances of the Town including:

- Cash and investments
- Revenues
- Expenditures
- Overall presentation of the financial statements